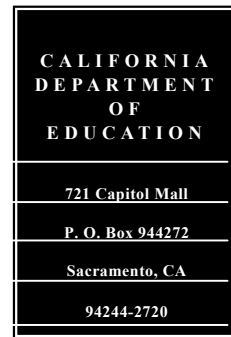




DELAINE EASTIN
State Superintendent of Public Instruction



January 3, 2003

Dear Cal-SAFE Program Coordinator:

**CALIFORNIA SCHOOL AGE FAMILIES EDUCATION (CAL-SAFE) PROGRAM
CONTINUED FUNDING APPLICATION for FY 2003-2004**

The Cal-SAFE Program Continued Funding Application is available for downloading on the Cal-SAFE Program Webpage (www.ca.cde.ca.gov/calsafe). Copies of the Program Roster and Site Information forms currently on file at the California Department of Education (CDE) are enclosed for your reference in completing Forms D and E of this application. Cal-SAFE Programs must submit a continued funding application for FY 2003-04 postmarked or received by **March 3, 2003**. This application provides the applicant agency an opportunity to achieve the following:

- Declare intent to continue implementation in FY 2003-04.
- Give assurance that the program is being implemented consistent with statute and is making progress toward the Cal-SAFE program goals.
- Project earnings and propose a budget for FY 2003-04
- Update the roster and contact information for Cal-SAFE Program staff

Although the application materials are lengthy, most are similar to the FY 2002-03 application you submitted last year. **This year a self-study report will be required as a part of the application process. In order to continue implementation, Education Code Section 54745 (a)(7) requires a review of each funded program after the third year to determine progress toward meeting the goals of the program. The self-study report will provide a basis for that review. For that reason it is important you submit the application on time.** New or revised components of the application are highlighted below:

1. A self-study report in three parts is required as a part of the application:
 - a. An agency self-assessment of progress toward meeting the Cal-SAFE program goals.
 - b. A self-evaluation of compliance items using the 2003-04 Coordinated Compliance Review document.
 - c. A report and plan of action for the Cal-SAFE child care and development component using an Environment Rating Scale.
2. A supplement to the application for LEAs previously operating under the administration of another LEA who will be applying for a reconfiguration of administration is not included in the packet. It will be sent on request to any agency who will be applying for direct funding for the first time upon request.

3. We are requesting that you let us know the licensing status of child care centers funded by Cal-SAFE. Although school parenting programs are license exempt, some Cal-SAFE programs do operate licensed child care centers. Please indicate the license status and number on the Site Information Form and the Child Development Personnel Roster.

One Cal-SAFE Program Continued Funding Application will be mailed to each program coordinator and **will be posted on the Cal-SAFE Webpage**. The California Department of Education is using electronic technology to reduce duplicating and mailing costs and to improve your ability to readily use state-developed formats. Additional copies of the Cal-SAFE Program Continued Funding Application are, therefore, available by using one of the following methods:

- Cal-SAFE Program Webpage (www.cde.ca.gov/calsafe): Resource for downloading the Application and linking to additional resources
- Printed copy: Available by calling the Cal-SAFE Program Office at (916) 654-3898

The CDE does not require formal board approval of the application package. If your agency's governing board requires prior approval of a submitted continued funding application, request that the board action be completed in time to meet the submission date.

Training sessions regarding the self-study and selected components of the application were held in November and December; if you have questions or concerns regarding the Continued Funding Application for FY 2003-04 or continued operation of your Cal-SAFE Program in FY 2003-04, please bring them to the attention of your assigned Cal-SAFE Program consultant immediately (Refer to Attachment #1) by calling (916) 319-0917. We look forward to continuing our working relationship with you on this important comprehensive program for expectant and parenting students and their children.

Sincerely,

[ORIGINAL SIGNED BY]

Kathy B. Lewis
Deputy Superintendent
Child, Youth & Family Services Branch

[ORIGINAL SIGNED BY]

Wade Brynson
Assistant Superintendent
Learning Support & Partnerships Division

Enclosures

cc: Selected County Offices and School District Superintendents (No Enclosure)